

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting 7:00 p.m.
April 9, 2019

AGENDA

Call to Order by Board President – Open Public Meetings Act – Roll Call

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

ROLL CALL:

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

Flag Salute

Superintendent’s Report

- Highlight: Holland Brook School

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District’s Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the “chat” feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The

President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

CORRESPONDENCE

- A.M. Email – Holland Brook Driveway and Readington Road

ADMINISTRATIVE REPORTS

Motion to adopt 1.01

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

1.01 Enrollment and Drill Reports March 2019

MINUTES

Motion to adopt 2.01 - 2.02

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

2.01 Motion to approve the Meeting Minutes March 26, 2019.

2.02 Motion to approve the Executive Session Meeting Minutes March 26, 2019.

FINANCE/FACILITIES
Committee Report

Motion to adopt 3.01- 3.06

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

3.01 Motion to approve the **Bill List** for the period from **March 28, 2019** through **April 10, 2019** for a total amount of **\$727,424.49**.
 (Attachment 3.01)

3.02 Motion to approve **District Travel Schedule April 10, 2019** for a total amount of **\$5,141.88**.
 (Attachment 3.02)

3.03 Motion to approve the tuition agreement with the State of New Jersey for Student #832924 in the amount of \$18,800.47 for tuition reimbursement, along with related services and transportation for the 2018-2019 school year.

3.04 Motion to approve a Shared Services Agreement with Tewksbury School District for Readington Township School District to provide Technology Support Services to the Tewksbury School District for the 2019-20 school year in the amount of \$154,037.00 for standard services and in addition a cost of \$55.00 per hour for any billable services beyond the standard services agreement.
 (Attachment 3.04)

3.05 Motion to void Operating Account check number 052686, dated 8/29/18, payable to Atlantic Health System in the amount of \$675.00.

3.06 Motion to approve the following resolution:

WHEREAS, the Readington Township Board of Education (“the Board”) advertised for bids for the Security Vestibule Project (“Project”); and

WHEREAS, on April 3, 2019, the Board received bids for the Project; and

WHEREAS, the bid submitted by the purported low bidder, DeSapio

Construction, Inc. (“DeSapio Construction”), is materially defective insofar as the bidder failed to identify an HVAC subcontractor as required by the Project specifications, which is a non-waivable material defect; and

WHEREAS, the second low bidder, Ascend Construction Management, Inc. (“Ascend Construction”), submitted a base bid in the amount of \$1,159,000, which exceeds the cost estimate of the Project as prepared by the Board’s Architect;

WHEREAS, the Board desires to reject DeSapio’s bid for being materially defective and Ascend Construction’s bid for exceeding the cost estimates of the Project and authorize the Business Administrator to re-advertise for bids for the Project.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The bid submitted by DeSapio Construction is hereby rejected for being materially defective.
2. The bid submitted by Ascend Construction is hereby rejected for exceeding the cost estimates for the Project.
3. The Board hereby authorizes the Business Administrator to re-advertise for the Project.

EDUCATION/TECHNOLOGY
Committee Report

Motion to adopt 4.01 - 4.06

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

4.01 Motion to submit an amendment to the following year 2018-19 grant applications and acceptance of funds:

ESSA \$4,300 transfer Title I:
 From: 200-500
 To: 100-600

ESSA \$518 transfer Title III:
 From: 100-600
 To: 200-500

- 4.02 Motion to accept the Superintendent's recommendation and approve the following student placements in the Readington Township School District as follows:

STUDENT	SCHOOL/PROGRAM	COOPERATING TEACHER/SCHOOL	EFFECTIVE DATES
Mary Kate Hometchko	Rider University/ Observation 25 hours	Laurie Levesque & Elissa Bowen/ WHS	April 2019 – June 2019
Sophia Isnardi	TCNJ/Student Teacher	Lori Dribbon/ HBS John Hylkema/ RMS	Fall Semester 2019
Carly Rothbard	TCNJ School Counselor Practicum/ Internship	Barbara Pauley/ HBS	Fall Semester 2019 (Practicum) Spring Semester 2020 (Internship)

- 4.03 Motion to ratify and approve home instruction for student H-190 effective March 14, 2019 through March 22, 2019. Services to be provided by LearnWell at a rate of \$47.00 per hour not to exceed 5 hours per week.

- 4.04 Motion to ratify and approve home instruction for student H-190 effective March 29, 2019 through May 29, 2019. Services to be provided by The Hospital School Program at CHOP at a rate of \$56.57 per hour for 5 hours per week while student resides at said location and then homebound instruction to be provided by district teaching staff for 5 hours per week at the teachers' contractual rate.

- 4.05 Motion to revise the following previously approved field trip for the 2018-2019 school year:

SCHOOL	GROUP	TRIP	LOCATION	COST TO PARENT
RMS	Life Skills	FROM: Grateful Bites TO: Chick-fil-A	Flemington, NJ	\$0

4.06 Motion to apply for and accept Investors Foundation Grant from Investors Bank:

SCHOOL	AMOUNT	USED FOR
WHS	\$5,000.00	Sensory Garden

PERSONNEL
Committee Report

Motion to adopt 5.01 - 5.06

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

5.01 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teachers/Aides/Nurses/Bus Drivers** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements:

NAME	POSITION
Jeanne Cassano	Substitute Teacher/Aide

5.02 Motion to approve Denise Hawkins as a Special Education Chaperone for Track at her contractual rate, not to exceed \$1,750.

5.03 Motion to accept the Superintendent's recommendation and approve stipends for the following staff members facilitating sessions for the Readington Township School District April 15, 2019 SEL Parent Academy Night:

FACILITATOR	SESSION	STIPEND
Adam Connelly	Talking to Your Child about Controversial Topics – 2 Sessions	\$150.00
Christine Crielly	Talking to Your Child about Controversial Topics – 2 Sessions	\$150.00
Lori Gabrielsen	The Basics of the 5 SEL Competencies – 2 Sessions	\$150.00
Jennelle Dahler	Mindfulness at Home – 2 Sessions	\$150.00
Lindsay Capone	The Power of Positive Thinking – 2 Sessions	\$150.00
Allison Lovering	The Power of Positive Thinking – 2 Sessions	\$150.00
Carey-Anne Hendershot	Cultivating a Growth Mindset – 2 Sessions	\$150.00
Kim Koski	Cultivating a Growth Mindset – 2 Sessions	\$150.00
Charlyn Lynch	Cultivating a Growth Mindset – 2 Sessions	\$150.00
Debbie DeBaro	Harassment, Intimidation, and Bullying Information Session – 2 Sessions	\$150.00

5.04 Motion to approve adjusted contracts for the following Bus Drivers effective April 16, 2019:

NAME	HOURS/DAY	SALARY	DUE TO
Nancy Garrison	From: 5 hrs. To: 5.25 hrs.	From: \$24,661.25 To: \$25,894.31 (prorated)	New Preschooler
Linda Rad	From: 7 hrs. To: 7.25 hrs.	From: \$38,529.47 To: \$39,905.52 (prorated)	2 New Preschoolers
Margit Braeunig	From: 5.75 hrs. To: 7.5 hrs.	From: \$30,441.94 To: \$39,706.88 (prorated)	Additional Midday Run (Bus Driver Retirement)
Charlene Eitzen	From: 5 hrs. To: 5.25 hrs.	From: \$27,521.05 To: \$28,987.10 (prorated)	Additional Routes (Bus Driver Retirement)

5.05 Motion to accept and acknowledge the following retirement with appreciation for her years of service:

NAME	POSITION	EFFECTIVE DATE
Catherine Smith	Teacher/Special Education (20-01-D2/aib)	June 30, 2019

5.06 Motion to approve the 2019-2020 holiday schedules for custodians/maintenance, secretaries, administrators, and technology staff.
(Attachment 5.06)

COMMUNICATION
Committee Report

UNFINISHED BUSINESS

NEW BUSINESS FROM BOARD

OPEN TO THE PUBLIC

EXECUTIVE SESSION

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss a legal matter for approximately 30 minutes at which time the Board expects to return to Public Session where no action will be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

RETURN TO PUBLIC SESSION

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	

ADJOURNMENT

Motion to Adjourn at _____

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Jared Beatrice		Ray Egbert		Carol Hample	
Robyn Mikaelian		Andrew Saunders		Thomas Wallace	
Eric Zwerling		Anna Shinn		Laura Simon	